



SUBSTITUTE TEACHER

JOB DESCRIPTION

ABOUT RAINIER PREP:

Rainier Prep is a rigorous college preparatory 5th – 8th public charter school located on the border of South Seattle and Burien, WA. We believe in the inherent capacity of every student to succeed in a college prep environment. Rainier Prep aims to achieve radically different outcomes for students who are traditionally underrepresented on college campuses and in leadership positions. We are focused on identifying and serving those students who will be the first in their families to attend and graduate from college, and we strive to prepare all students to excel at four-year colleges and to serve as leaders in their communities. Black, Indigenous, and people of color are strongly encouraged to apply!

POSITION SUMMARY:

Rainier Prep is seeking talented educators who love teaching and who know how to balance rigor and curiosity in a classroom setting. The Substitute Teacher position requires a self-motivated, collaborative professional who is knowledgeable about instruction and who thrives in a demanding and team-oriented culture.

Chosen applicants will go into a general pool to be contacted as needs arise. Substitute teachers have the opportunity to learn about the school and be considered for future full-time employment opportunities.

MAJOR RESPONSIBILITIES:

At Rainier Prep, we believe that teachers are the cornerstone of creating an exceptional school. Our teachers create a classroom culture of high expectations, learning, curiosity, hard work and support for each student. This position is an **on call position**. While we will attempt to provide advanced notice and planning, you may be called at 7:00am to fill in for that same day.

DUTIES:

- Cultivate a healthy classroom and school culture, modeling an approach to learning which emphasizes risk-taking, respect, curiosity and constant commitment to quality improvement
- Establish/encourage culture of flexible and collaborative collegiality in which mission and goals of the school are the foremost focus of all decision making; lead students to handle adversity and ambiguity well
- Thrive in an innovative, reflective culture that demands flexibility and quick adjustments to

meet student needs

- Follow the lesson plans provided by the content area teacher and collaborate with any co-teachers or support staff
- Follow the school's management policies and procedures
- Collaborate with teachers and administrators to address and resolve student issues
- Provide updates on student achievement to staff and, when necessary, families
- Other duties as assigned

MINIMUM QUALIFICATIONS:

- A Bachelor's Degree
- Strong focus on student performance; embodies a warm, positive and rigorous approach to classroom management
- Excellent relationship building and communication skills with adults and students alike
- Growth mindset and belief that all children can learn at high levels
- Team player willing to roll up their sleeves to get the job done
- Ability to multitask in a fast-paced, dynamic environment
- Ability to work independently and as a team member
- Excellent organizational, planning and implementation skills
- Excellent writing, communication and presentation skills
- Experience working with diverse students/families and an advocate for all children
- Flexible and quick learner
- Strong technology skills including proficiency in Google Education Platform (gmail, slides, sheets, meets, etc)

COMPENSATION:

Paid at a full day (8hrs) \$240 or half day (4 hrs) \$120 rate

HIRING PROCESS:

- Go to www.rainierprep.org/careers and click "Apply Here" to begin the application process.
- Then email a cover letter and resume to apply@rainierprep.org.
- Rainier Prep will invite select candidates for interviews.
- The selection process will continue until the position is filled.
- Hiring is contingent upon successful completion of employment, verification, fingerprinting, and obtaining WA State Substitute Teaching Credential or WA State Teacher Certification

EQUAL EMPLOYMENT OPPORTUNITY COMMITMENT: Rainier Prep is an equal opportunity employer, and thus affords equal employment and advancement opportunity to all qualified individuals without regard to race, creed, color, religion, national origin, ancestry, gender, sexual orientation, pregnancy, age, disability, marital status, medical condition, or any other classification that is protected under applicable local, state or federal law.

NONDISCRIMINATION STATEMENT Rainier Prep will provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without

discrimination based on race, religion, creed, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation, gender expression or identity, marital status, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal by a person with a disability. Rainier Prep will provide equal access to school facilities to the Boy Scouts of America and all other designated youth groups listed in Title 36 of the United States Code as a patriotic society. Rainier Prep programs will be free from sexual harassment. Auxiliary aids and services will be provided upon request to individuals with disabilities. The below listed compliance officers have been elected to handle questions, comments, and complaints of alleged discrimination. They are available at 10211 12th Ave S. Seattle, WA 98168 or by phone at (206) 494-5979

Title IX Coordinator: Kamille Dye, Director of Finance & Operations

Section 504/ADA Coordinator: Morgan Fernandez, School Principal

Civil Rights Compliance Coordinator: Kamille Dye, Director of Finance & Operations